

**Memorandum**

March 3, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for Provisionally Licensed Professional Counselor ( ) in the state of West Virginia below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	West Virginia
Professional Licensure/Certification Title	Provisionally Licensed Professional Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	West Virginia Board of Examiners in Counseling
PLC Agency Address (Address)	15 Quarrier Street, Suite 212
PLC Agency Address (Address2)	
PLC Agency Address (City), (State, Zip Code)	Charleston WV 25301
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(800) 520-3852
PLC Agency Contact Email	counselingboard@msn.com
PLC Agency Website URL	<a href="http://www.wvbec.org">http://www.wvbec.org</a>
Link to Rules/Regulations/Statutes	<a href="http://www.wvbec.org/images/Series_1_FINAL_FILE_54-9795-8522015-10-20-14-10-03-078-2015-10-20-14-29-39-259.pdf">http://www.wvbec.org/images/Series_1_FINAL_FILE_54-9795-8522015-10-20-14-10-03-078-2015-10-20-14-29-39-259.pdf</a>
Link to Agency Regulations	<a href="http://www.wvbec.org/becominganlpc/helpfulinfoapplicants.html">http://www.wvbec.org/becominganlpc/helpfulinfoapplicants.html</a>
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.) Yes - Professional/Program Accreditation (ABA, AACSB, ACBSP, CAHME, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	Semester Credit Hours
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	60 semester hours
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	6.1.b. Applicants must complete a minimum of sixty (60) semester hours or ninety (90) quarter hours of graduate course work inclusive of a masters or doctoral degree in counseling with a minimum of three (3) semester hours in each of the following areas or their equivalent, as determined by the Board: (1) Counseling theories: includes a study of basic theories and principles of counseling and philosophic basis of the helping relationship; (2) Counseling techniques: includes individual counseling practices, methods, facilitative skills, and the application of these skills; (3) Human growth and development: includes the nature and needs of individuals at all developmental levels, following psychological, sociological and physiological approaches. Also

includes human behavior (normal and abnormal), personality theory, learning theory, dynamics of stress, and medical/functional implications of disability; (4) Social and cultural foundations: includes studies of social change, ethnic groups, subcultures, mores, urban and rural societies, population patterns, use of leisure time, work, and differing life patterns; (5) Individual appraisal: includes individual differences, methods of data gathering and interpretation, individual and group testing, and case study; (6) Professional responsibilities: includes goals and objectives of professional counseling organizations, codes of ethics, legal considerations, standards of preparation, certification and licensing, advocacy, confidentiality, and the role identity of counselors; (7) Principles of etiology, assessment, diagnosis, treatment planning, and prevention of mental and emotional disorders and dysfunctional behavior; (8) Addictions counseling: includes the assessment, diagnosis and treatment of addictive disorders; (9) Group dynamics, processes, counseling and consulting: includes theories, practices, methods, dynamics, facilitative skills, and supervised practice; (10) Life-style and career development: includes vocational-choice theory, relationship between career choice and life-style, occupational and educational information, career decision-making processes, career development exploration and placement techniques; (11) Marriage, couples, and/or family counseling/therapy; (12) Research and evaluation: includes statistics, research design, research proposals and evaluation; (13) Supervised practicum: includes the provision of counseling to bona fide clients and groups seeking services from counselors under the direction of a graduate faculty member who is a licensed professional counselor or related mental health professional, and shall include critiquing of counseling either observed or recorded on audio or video tape; and (14) Supervised internship: includes actual on-the-job counseling experience under the tutelage of an on-site supervisor who is a licensed professional counselor or related mental health professional; and 6.1.c. The applicant must have sufficient semester credit hour courses in any of the following counseling related elective subjects to

	equal the semester credit hour course requirements as outlined in 6.1.b. (1) Human Sexuality; (2) Psychopharmacology; (3) Crisis intervention; (4) Biological basis of behavior; (5) Counseling special populations, including forensic populations, sex offenders, children and adolescents, adults, elderly, gender specific populations, seriously mentally ill individuals, and individuals affected by domestic violence, dual diagnosis, co-morbidity or co-occurring disorders; (6) Rehabilitation counseling; (7) Counseling interventions; or (8) Additional or advanced courses in any required curriculum category listed in section 6.1.b.1 through 14.
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	Supervised practicum: includes the provision of counseling to bona fide clients and groups seeking services from counselors under the direction of a graduate faculty member who is a licensed professional counselor or related mental health professional, and shall include critiquing of counseling either observed or recorded on audio or video tape; and (14) Supervised internship: includes actual on-the-job counseling experience under the tutelage of an on-site supervisor who is a licensed professional counselor or related mental health professional; and

PIFWC Requirement Details	Supervised practicum: includes the provision of counseling to bona fide clients and groups seeking services from counselors under the direction of a graduate faculty member who is a licensed professional counselor or related mental health professional, and shall include critiquing of counseling either observed or recorded on audio or video tape; and (14) Supervised internship: includes actual on-the-job counseling experience under the tutelage of an on-site supervisor who is a licensed professional counselor or related mental health professional; and
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	Not specified
PIFWC setting	Not specified
PIFWC period	Not specified
PIFWC Supervisor requirements/qualifications	Not specified
Examinations Required	Yes
1. Examination Title	National Counselor Examination (NCE)
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets West Virginia Provisionally Licensed Professional Counselor ( ) PLC pre-education requirements.

DOES NOT meet West Virginia Provisionally Licensed Professional Counselor ( ) PLC pre-education requirements.

Additional information is needed to make determination:

West Virginia Provisionally Licensed Professional Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 03/24/20**

Dean Review:

**APPROVAL DEAN 03/04/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 03/27/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review