

## Memorandum

April 6, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of Washington below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Washington
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Washington Office of Superintendent of Public Instruction
PLC Agency Address (Address)	Old Capitol Building
PLC Agency Address (Address2)	P.O. Box 47200
PLC Agency Address (City), (State), Zip Code	Olympia WA 98504-7200
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(360) 725-6000
PLC Agency Contact Email	
PLC Agency Website URL	<a href="https://www.k12.wa.us">https://www.k12.wa.us</a>
Link to Rules/Regulations/Statutes	<a href="https://apps.leg.wa.gov/WAC/default.aspx?cite=181-79A-221">https://apps.leg.wa.gov/WAC/default.aspx?cite=181-79A-221</a>
Link to Agency Regulations	<a href="https://www.k12.wa.us/certification/educational-staff-associate-certificates">https://www.k12.wa.us/certification/educational-staff-associate-certificates</a>
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	Not specified
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	This application is for people seeking their first tier certification for the school counselor role. Master's degree in counseling*. Must submit official transcripts showing degree conferral Qualification options relevant to K-12 services: Completion of any state's approved program leading to certification for the school counselor role Form 4098E. <a href="https://www.k12.wa.us/sites/default/files/public/certification/certapp/4098e.pdf">https://www.k12.wa.us/sites/default/files/public/certification/certapp/4098e.pdf</a>
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	

Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	
PIFWC Required to be eligible for PLC	Not specified
PIFWC Requirement Details	Not specified
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	
PIFWC setting	
PIFWC period	
PIFWC Supervisor requirements/qualifications	
Examinations Required	Yes
1. Examination Title	PRAXIS Professional School Counselor
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

Meets Washington School Counselor () PLC pre-education requirements.

DOES NOT meet Washington School Counselor () PLC pre-education requirements.

Additional information is needed to make determination:

Washington School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 04/06/20**

Dean Review:

**APPROVAL DEAN 04/07/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 04/09/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review