

**Memorandum**

March 9, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of Minnesota below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	Minnesota
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	Minnesota Professional Educator Licensing and Standards Board
PLC Agency Address (Address)	1021 Bandana Blvd. E., Suite 222
PLC Agency Address (Address2)	
PLC Agency Address (City), (State, Zip Code)	Saint Paul MN 55108
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(651) 539-4200
PLC Agency Contact Email	pelsb@state.mn.us
PLC Agency Website URL	<a href="https://mn.gov/pelsb/aspiring-educators/requirements/">https://mn.gov/pelsb/aspiring-educators/requirements/</a>
Link to Rules/Regulations/Statutes	<a href="https://www.revisor.mn.gov/rules/8710.6400/">https://www.revisor.mn.gov/rules/8710.6400/</a>
Link to Agency Regulations	<a href="https://mn.gov/pelsb/aspiring-educators/requirements/">https://mn.gov/pelsb/aspiring-educators/requirements/</a>
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.) Yes - Professional/Program Accreditation (ABA, AACSB, ACBSP, CAHME, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	CACREP
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	

What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	Yes
PIFWC Required to be eligible for PLC	CACREP accredited
PIFWC Requirement Details	CACREP accredited
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	CACREP accredited
PIFWC setting	CACREP accredited
PIFWC period	CACREP accredited
PIFWC Supervisor requirements/qualifications	CACREP accredited
Examinations Required	No
1. Examination Title	
2. Examination Title	
3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).



Meets Minnesota School Counselor () PLC pre-education requirements.

DOES NOT meet Minnesota School Counselor () PLC pre-education requirements.

Additional information is needed to make determination:

Minnesota School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review: **APPROVAL CHAIR 03/24/20**

Dean Review: **APPROVAL DEAN 03/25/20**

Associate VPAA Review: **APPROVAL GRAD/VPAA 03/26/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review