

## Memorandum

April 6, 2020

From: Director of Online & Continuing Education  
To: Academic Department Chair  
Academic Dean  
Associate VPAA

Subj: PROFESSIONAL LICENSURE/CERTIFICATION DISCLOSURE

Please review the Professional Licensure/Certification requirements for School Counselor () in the state of California below. At the end of the document, please indicate if NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) degree/certificate program(s) meets or do not meet these pre-education requirements.

State	California
Professional Licensure/Certification Title	School Counselor
Professional Licensure/Certification Short Title/Acronym	
PLC Agency	California Commission on Teacher Credentialing
PLC Agency Address (Address)	1900 Capitol Avenue
PLC Agency Address (Address2)	
PLC Agency Address (City), (State), Zip Code	Sacramento CA 95811-4213
PLC Agency Contact Name	
PLC Agency Point of Contact Title	
PLC Agency Contact Phone	(916) 322-8146
PLC Agency Contact Email	credentials@ctc.ca.gov
PLC Agency Website URL	www.ctc.ca.gov
Link to Rules/Regulations/Statutes	<a href="https://govt.westlaw.com/calregs/Document/I71DCE8F0D48711DEBC02831C6D6C108E?viewType=FullText&amp;originationContext=documenttoc&amp;transitionType=CategoryPageItem&amp;contextData=(sc.Default)">https://govt.westlaw.com/calregs/Document/I71DCE8F0D48711DEBC02831C6D6C108E?viewType=FullText&amp;originationContext=documenttoc&amp;transitionType=CategoryPageItem&amp;contextData=(sc.Default)</a>
Link to Agency Regulations	<a href="https://www.ctc.ca.gov/docs/default-source/leaflets/cl606.pdf?sfvrsn=65c4016c_2">https://www.ctc.ca.gov/docs/default-source/leaflets/cl606.pdf?sfvrsn=65c4016c_2</a>
Parent Agency Name	
Reciprocity Agreement?	Other
Is the PLC Agency a member of a Reciprocity or Regional/National Compact	Individual application
Does the PLC Agency require educational institutions be approved in	No

the state where the individual will apply for PLC?	
URL for approval process information	
Accreditation required for Degree-Granting Institutions	Yes - Regional (HLC, SACS, MSCHE, etc.) Yes - Professional/Program Accreditation (ABA, AACSB, ACBSP, CAHME, etc.)
Degree Requirements to be eligible for Professional Licensure/Certification	Master Degree
The PLC Agency requires specific type of Education Hours to be eligible for PLC	Semester Credit Hours
Total Credit Hours above/Post Education Hours Required to be eligible for PLC	30 semester units
Specific Education Undergraduate Requirements	
Specific Education Graduate Requirements	Requirements for the Clear Credential - Specialization in School Counseling Individuals must satisfy all of the following: 1. A baccalaureate degree or higher, except in professional education, from a regionally-accredited college or university 2. Complete a professional preparation program of post baccalaureate degree study consisting of a minimum of 30 semester units specializing in school counseling, including a supervised field experience with school-age children. Programs accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) meet this requirement.  A letter verifying field experience must be on original, official letterhead from the college or university's education department and must

	accompany the application packet & Applicants must verify eligibility for the equivalent credential authorization. A photocopy of the out-of-state credential is acceptable verification of this requirement, as is an eligibility letter from the institution where the program was completed or the state agency responsible for issuing the certificate.
Does the PLC Agency regulate Post-Licensure/Certification programs?	
Advanced Degree PLC Information	
URL to agency responsible for approving Post Education Licensure degree programs	
Does PLC Agency approval of a program for an advanced degree indicate eligibility to practice in that capacity	Yes
Agency Name and URL responsible for determining eligibility to practice	
What additional PLC Agency/State requirements must be met in order to practice in that capacity	
PLC Agency requires faculty/instructors to be licensed in the Licensing/Certification state to teach	
Does PLC Agency require Practicum/Internships/Field Work/Clinicals (PIFWC)?	
PIFWC Required to be eligible for PLC	CACREP accredited
PIFWC Requirement Details	CACREP accredited
Does the PLC Agency or State require prior notification for PIFWC	No
Do Clinical instructors need to be licensed to supervise PIFWC?	
PIFWC hours	
PIFWC setting	
PIFWC period	
PIFWC Supervisor requirements/qualifications	
Examinations Required	Yes
1. Examination Title	Basic Skills Requirement <a href="https://www.ctc.ca.gov/docs/default-source/leaflets/cl667.pdf?sfvrsn=91a6cf60_50">https://www.ctc.ca.gov/docs/default-source/leaflets/cl667.pdf?sfvrsn=91a6cf60_50</a>
2. Examination Title	

3. Examination Title	
4. Examination Title	
5. Examination Title	
6. Examination Title	
7. Examination Title	
8. Examination Title	
9. Examination Title	
10. Examination Title	
PLC Agency Requires:	Fingerprints

The NSU Counseling: Clinical Mental Health Counseling (MSEd) and School Counseling (MSEd) program(s).

- Meets California School Counselor () PLC pre-education requirements.
- DOES NOT meet California School Counselor () PLC pre-education requirements.
- Additional information is needed to make determination:

California School Counselor () PLC pre-education requirements reviewed by Northern State University Academics .

Department Chair Review:

**APPROVAL CHAIR 04/06/20**

Dean Review:

**APPROVAL DEAN 04/07/20**

Associate VPAA Review:

**APPROVAL GRAD/VPAA 04/09/20**

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Website disclosure pages updated.

Director, Online & Continuing Education Review